

**Weedsport A.P.T, Inc. Meeting Minutes
October 8, 2024**

ATTENDANCE: The attendance was that which was submitted on the member attendance sign in.
 Board Members Present: Nikki Warren, Jacqueline Hopkins, Suzanne Blowers, Gennie Bartholomew, and Danielle Barnhart
 Absent: Mariesa Simon

Trustees Present: Erica Flynn, Jeanette Mitchell, Joscelyn Walczyk, Christine Hamilton, Heather McEnelly

Teacher Participation: Jeanette Mitchell

TOPIC	DISCUSSIONS/RECOMMENDATIONS/CONCLUSIONS	ACTION/FOLLOW UP
CALL TO ORDER	The meeting was called to order by Nikki 6:04 pm	
MINUTES	Motion to accept minutes Erica Flynn; 2nd motion Joscelyn Walczyk minutes, motion passed and approved	Secretary's minutes and Treasurer's report from October will be posted on APT website

TREASURER'S REPORT:

- Year-to-Date Budget 2024-2025: Starting Balance as of 08/01/24 **\$11,929.44**
- Ending balance as of 9/9/2024=**\$12,567.86**
- Town of Brutus \$350 donation check: a signature is needed, we missed the date, a call will be made to check out the details.
- \$225 Lunkenheimers donation for pizza of the month: Reuben
- Discussion of APT setting up its own Venmo account
 Venmo for nonprofits must have a paypal account. 1.9% charge plus 10 cents per transaction. Can fees be paid by the payee? Suzanne will investigate this matter. Possibly have a Venmo account set up under Suzanne or Nikki.

Motion to accept Treasurer's Report Danielle Barnhart; 2nd Jeanette Mitchell motion passed and approved

GREEN REQUESTS DISCUSSION & VOTE:

a. MS/ HS Green Sheets:

i: ratification of 9/23 college visit and lunches—up to \$1,000 Motion Jacqueline Hopkins, 2nd Gennie Bartholomew. Motion passed and approved.

ii: Cara Dejohn FACS: \$75/ every 10 weeks or \$300 for a year to pay Simply Delicious for designing a cupcake, business plan, presenting plan, eating. Business and science lesson. APT will come back to this green sheet email Sherri: We had some questions: Is this part of the curriculum? Why is it not funded by the school?

b. Elementary Green Sheet Requests:

i. Hygiene Request from Sarah Mercier for hygiene supplies and deodorant for grades 3-5. Motion to send up to \$200 with submitting receipts. Motion Erica Flynn, 2nd Jacqueline Hopkins, motion passed and approved.

ii. Snacks for Elementary: from Sarah Mercier Snacks are needed for students that do not have snacks. Any amount of money will be greatly appreciated. Motion for \$500 Heather McEnelly, 2nd Danielle Barnhart, motion passed and approved.

iii: Author visit: for FYI March 14th Matt Migaligate \$1200 possibly having APT give \$200.

In the APT budget a counseling department budget line should be considered.

- c. **Thanksgiving Families:** Counseling department asked APT to give 3-4 frozen turkeys to support families in need by 11/25. Note: The Bartholomew Family will give 1 frozen turkey. Motion Jacqueline Hopkins, 2nd Suzanne Blowers, motion passed and approved.

ITEMS TO BE DISCUSSED

OLD BUSINESS:

- a. **Elementary School Open House** was on Thursday 9/19:
 - 1. APT's slideshow played freely
- b. **Book fair** was held Wednesday 9/18-Friday 9/20 **Thank you, Jackie!** The Book Fair was very busy!!! Net profit \$6,740.40. Gross profit: \$7,925.75. If we take the cash it will be \$1,685.10. Scholastic dollars \$1,280.11. We could take 25% or 50% which would be scholastic dollars and sales tax \$3,370.20. If MS/HS Book Fair is scheduled in spring Scholastic will give 10% (if scheduled 6 months after September book fair) MS/HS book fair will be for 1 day. Students will shop throughout the day. \$25 per teacher to spend moving forward. Use scholastic dollars for Book bingo \$1200 will be used from scholastic dollars. We will take the cash of \$1685.10 to be put in the APT account.
- c. **CCYO Concessions:**
 - 1. Volunteer Signups were added into this year's CCYO registration
 - a. 7 volunteers:
 - i. Sarah Pickering
 - ii. Stacie McNabb
 - iii. Alexandra Shenk
 - iv. Debra Dennis
 - v. Karen Brazo
 - vi. Holly Green
 - vii. Scarlett Trumble
 - viii. Heather McEnelly
 - ix. Joscelyn Walczyk

NEW BUSINESS:

- a. **Nicole Warren** received and activated her Key Bank debit card
- b. **Mariesa Simon** is going to step down from Trustee: according to Bylaws, APT only needs 2-6 trustees
- c. **Danielle Barnhart -tax exempt form** –workers compensation form/ need Nikki's ss# to be figured out.
- d. **Nicole Warren –USPS renewal fee** is due 10/31 in the amount of \$170.
- e. **Upcoming APT events:**
 - i. **Homecoming Dance** is on Friday, 10/11 at 9pm get there at 5pm
 - 1. Requested the cafeteria, 2 tables for concessions and an aux cord for music
 - 2. Decorations--Jacqueline will get decorations from APT room, Weller's Farms will deliver hay bales 3-5pm
 - 3. Music–DJ Ian Park \$225 Jeanette will meet him at 8:30 Motion Jeanette Mitchell, 2nd Renee Munn, motion passed and approved.
 - 4. Snacks and beverages–\$39
 - 5. Sashes? \$40

Motion to up the budget to \$400 Heather McEnelly,
2nd Danielle Barnhart, Motion passed and approved.
6. Volunteer sheet is being passed around to confirm
availability.

ii. **Fun Run:** is on Wednesday 10/16

1. Obstacle course style
2. Packets went out last week with a \$40 recommended
donation
3. Prizes (one prize awarded based on level achieved)
 - a. **\$75 to \$99** Five Below gift card \$5
 - b. **\$100 to \$149** Wolverine shirt
 - c. **\$150 +** Wolverine t-shirt and Five Below
gift card \$10

Jeanette will pick up money from elementary safe to
be counted on counting night.

iii. **Paint and Punch** is on Friday 11/15

1. Suzanne will set up Cheddar Up
2. Heather nailed down the details and created a flyer.
The flyer was shared in the APT group message
-please circulate.

iv. **Kid's Night Out at Champions for Life:** Friday,

November 22. Staff leads activities \$7 per kid, APT will
charge \$15 this includes snacks and drinks. Jeanette will
make a flyer (K-5th grade). Suzanne will set up a
Cheddar Up event with a waiver. Possibly another date in
the spring as well. 3 volunteers needed for 3 hours.

v. **Winterfest on Saturday 12/14:**

1. Renee requested gym
2. \$30 per table can purchase 2 spots
3. Mr. and Mrs. Claus already set
4. \$15 a spot for non for profit organizations
5. Scavenger hunt idea ?
6. 26 spots sold
7. 75 spots still available

Other notes: Possibly using Farm Boy for printing needs Jeanette Mitchell will
look into an APT wolverine shirt deal.

Next meeting will be on 11/12//2024 @ 6:00pm at WCS HS Board Room.

A motion to adjourn the meeting at 8:02pm. Motion to adjourn meeting Joscelyn Walczyk 2nd
Christine Hamilton, motion passed and approved. Minutes prepared by Gennie Bartholomew.
Thank you to all for helping me edit the minutes!

--	--	--